



## Wellington Primary School - Application for School Bus Services (2026)

Child's Full Name: \_\_\_\_\_

Class: \_\_\_\_\_

### Primary Contact Person

Name:	Contact Number:
Relationship to Child:	

### Secondary Contact Person

Name:	Contact Number:
Relationship to Child:	

Pick-up address: \_\_\_\_\_

Drop-off address (if different): \_\_\_\_\_

### Fares (Daily School Bus Services)

Areas	Please tick according				For Official Use	
	1-way		2-way			
Up to 4km	\$110	Home to sch		Up to 4km	\$190	
		Sch to home				
>4-6km	\$135	Home to sch		>4-6km	\$220	
		Sch to home				
For address out of distance, pls state above and we will quote accordingly		Home to sch				
		Sch to home				

\*After application done, pls kindly take photo of Pg 1 & 2 and WhatsApp to 84047323\*

Name of Parent/Guardian*	Signature of Parent/Guardian*	Contact Number	Date



**Payment Advise**

- A system generated serial code (in the format WPS-LW123-month) will be assigned to each child in our first payment advice message. Please state the code when making online payment.
- Payment is to be made last week of the month before the service. Example march service is to be paid during the last week of February.
- This is a **9-month payment service plan**. Payments are collected **from January to September** and No payments are collected **from October till Dec**. Pls be informed that services will **continue till last day of school**.
- Payment accepted only via PAYNOW or PAYLAH (Strictly no cash or Cheque)
- if delay of payment for more than 2months, termination of service will be exercise without advance notice on the 1<sup>st</sup> day of the 3<sup>rd</sup> month. Pls contact us if you face any difficulties or issues.

**2. Payment Instructions**

1. To made payment, please kindly log in your personal Paynow or Paylah.
2. Pay to UEN: 201542718H (LW Transport Services Pte Ltd)
3. Please key in the amount, and under the 'Comments' section, enter the system-generated serial code in the following format: WPS-LW123-[month]. This is very important as it helps us accurately account for your payment.
4. Lastly, screenshot with the transaction details made with amount, comments and transaction ID shown before sending via WhatsApp to admin at 84047323

**Terms & Conditions**

1. For termination of service, please provide 1 month notice via WhatsApp to 84047323.  
There will be no refund or pro-rate of fares payable for the month.
2. In the event of transport claims due to vehicle breakdown, please submit claims via WhatsApp to admin at 84047323 by 25<sup>th</sup> of the month. The amount will be Paynow to the mobile received from.
3. Please submit this form to the via WhatsApp (preferably **PDF** or photo image) to 84047323.  
Applications are subject to availability.
4. For new applications during the year, there is no prorated fees however it will be full charge if transport starts within 1<sup>st</sup> to 15<sup>th</sup> and 50% charge if starts 16<sup>th</sup> onwards to last day of the month.
5. In event of changes to pick up or drop off point, please kindly provide a minimum of 1month advance notification via whatsapp to Operations team.
6. **\*Admin\*** (applications, payment and feedbacks) - HP: 84047323.  
**\*Operations\*** (change of address or service requirements) – HP: 88530833

Name of Parent/Guardian*	Signature of Parent/Guardian*	Contact Number	Date