



WELLINGTON PRIMARY SCHOOL

Empowerment Through Education

10 Wellington Circle Singapore 757702

Email: wellingtonps@moe.edu.sg

Tel : 67533319

Fax: 67533765

<http://www.wellingtonpri.moe.edu.sg>

Our Ref: CIR/2023/006

13 January 2023

Dear Parents/Guardians,

SEMESTER 1 PRINCIPAL'S LETTER

Happy New Year and a warm welcome back to school.

1) 2023 School Terms

Semester I	
Term I	Wed 4 Jan to Fri 10 Mar
Term II	Mon 20 Mar to Fri 26 May
Semester II	
Term III	Mon 26 Jun to Fri 1 Sep
Term IV	Mon 11 Sep to Fri 17 Nov

The four school vacation periods are stated below:

Between Terms I & II	Sat 11 Mar to Sun 19 Mar
Between Semesters I & II	Sat 27 May to Sun 25 Jun
Between Terms III & IV	Sat 2 Sep to Sun 10 Sep
At End of School Year	Sat 18 Nov to Sun 31 Dec

For more information about school and public holidays and school events, please access the information at <https://wellingtonpri-moe-edu-sg-admin.cwp.sg/useful-links/calendar>.





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2) School Attendance and Punctuality

Days	Level	School Hours
Mon to Wed and Fri	P1-P4	7.30am to 2.00pm
	P5-P6	7.30am to 1.30pm (with effect from 16 January, P5 and P6 students can have lunch in school or go home for lunch if they have no afternoon classes or activities)
Thu		7.30am to 2.30pm

School attendance is important and mandatory. We monitor the punctuality of our children and seek your cooperation to instill in our children the winning habit of reporting punctually to school. All students must attend flag raising ceremony at 7.30am punctually. Students are considered late if they report after 7.35am when lesson starts.

3) After-school Programmes

Only selected students will be involved in after-school programmes. Reporting and dismissal timings may differ. Do refer to the consent forms issued by respective teachers.

Days	Timings	Activities
Mon to Wed	2.00pm to 3.25pm	Supplementary and Support programmes P5/6 FMA (selected days)
Mon to Wed Thurs	3.30pm to 5.30pm 2.35pm to 5.30pm	After school co-curricular activities (CCA) Enrichment Programmes
Fri	2.00pm to 3.00pm	Higher Mother Tongue (HMT) classes
	2.00pm to 5.30pm	Enrichment Programmes P6 FMA

4) Chinese New Year Celebrations on 19 Jan

Chinese New Year falls on Sunday, 22 Jan this year. The Chinese New Year concert will be held on Thursday, 19 Jan from 10am to 11 am in the school hall. Students are to be dressed in their school uniform. They will be dismissed at the normal dismissal timings on Thursday, 19 Jan and Friday, 20 Jan.





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5) Stay Home if Unwell

We seek your cooperation to adhere to MOH health protocols in <https://www.covid.gov.sg> to keep all in school safe from COVID. Should your child feel unwell e.g. sore throat, fever or cough, please allow your child to stay home, at the same time inform the form teacher immediately.

All absences from school must be supported by a medical certificate or other official documents upon your child's/ward's return to school. Parents picking up their unwell children can wait at the Security Guard Post.

6) Use of Photographs and Videos

The school takes and uses photographs and videos of our children for archival and publicity purposes. You may wish to access <https://www.facebook.com/pg/wellingtonprisg/posts/> for photographs and videos of our children immersed in our exciting programmes. Please email the Administration Manager by 31 January 2023 at wellingtonps@moe.edu.sg if you do not wish for your child/ward to be featured in the photographs and videos.

7) Electronic Devices

Our children are not allowed to bring any unauthorised mobile phones or any other electronic devices capable of storing, displaying and/or transmitting visual, audio or verbal information. Examples are mobile phones, smart glasses, pens with image capturing capabilities, and smart wrist watches.

Please write in for permission if there is a need for your child to bring a mobile phone or wear a smart watch. You may refer to page 11 of the Wellington Personal Organiser for more details.

8) Edusmart Student Care Centre Closure Dates

Closure Dates		Operating Hours
Mon, 24 Apr	Staff Training Day	Closed
Tue - Wed, 15 & 16 Aug	PSLE Oral Examination	2pm to 7pm
Fri, 1 Sep	Teacher' Day	Closed
Fri, 15 Sep	PSLE Listening Comprehension	Closed
Fri, 6 Oct	Children's Day & Staff Training Day	Closed
Fri, 29 Dec	Centre Preparation Day	Closed

Edusmart will update the relevant parents should there be any changes to the schedule.





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9) Other Administrative Matters

Bookshop Opening Hours for Parents

The bookshop is open to parents from 8.00am to 9.00am and from 10.00am to 11.00am from Monday to Friday. You are encouraged to WhatsApp 9855 2013 to check on stock availability before coming down.

Online Payment

We encourage you to join our GIRO scheme to enjoy a hassle-free and convenient payment arrangement. In this way, your child will not need to bring additional cash to the school. Alternatively, you could make online payment of MOE Bills (school fees) and School Bills via SingPost (SAM). More information can be found in the school website.



<https://go.gov.sg/pay-via-sam>

Thank you and I wish you a safe and fulfilling 2023.

Yours sincerely,

Mr Albert Alcantara
Principal

