

**WELLINGTON PRIMARY SCHOOL
INFORMATION FOR P1 PARENTS/GUARDIANS 2018**

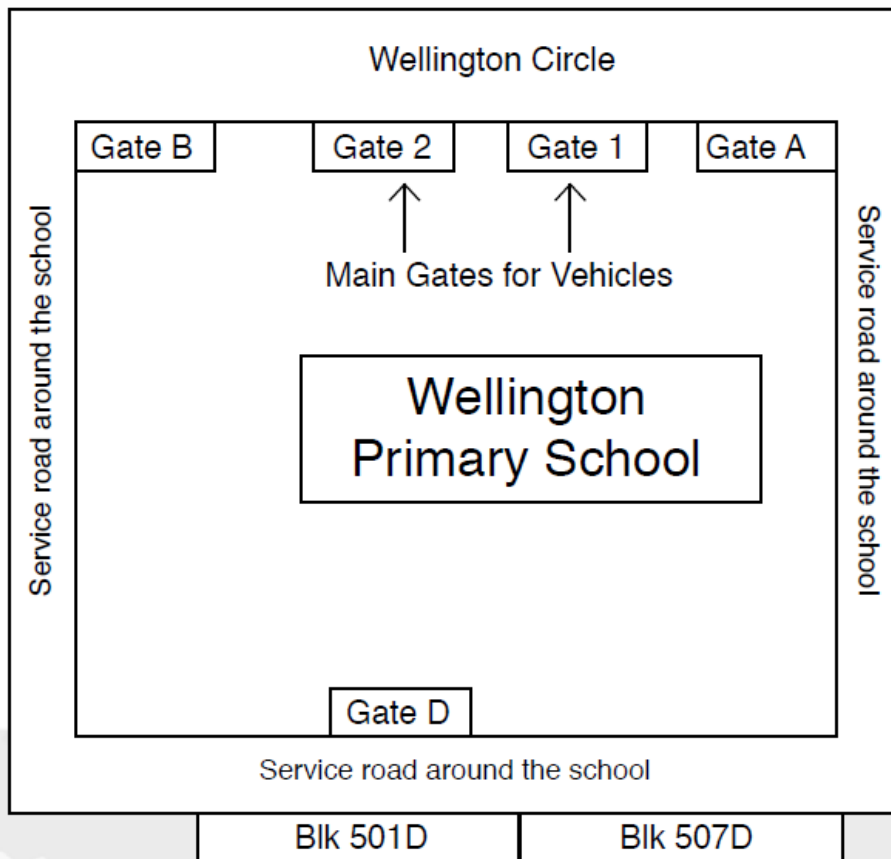
Date/Day	Key Activity for P1	Remarks
2 January 2018, Tuesday 3 January 2018, Wednesday	<p><u>7.15 am to 7.30 am</u></p> <ul style="list-style-type: none"> • P1 pupils to report to the school Hall above the canteen <p>• P1 pupils will sit according to their classes</p> <ul style="list-style-type: none"> • Attendance will be taken. 	<ul style="list-style-type: none"> • Parents/guardians to stand outside the barricaded area once they lead their child to the school hall. • Please ensure your child/ward wear the coloured name tag for easy identification every day. For those picking their own child/ward at dismissal, please indicate the gate's name e.g. Gate A, Gate B or Gate C • (refer to location map of school gates below)
	<p><u>7.30 am to 7.40 am</u></p> <ul style="list-style-type: none"> • P1 pupils, teachers and parents/guardians to get ready for flag-raising ceremony at 7.40 am. • After flag-raising, P1 pupils will be led to their classroom. 	<ul style="list-style-type: none"> • Parents/guardians will be invited for a sharing session by our school counsellors on the first day of school. • No parents are allowed to stand outside your child's/ward's classroom or walk around the school or remain in the canteen.
	<p><u>9.45 am to 10.00 am [Snack Time]</u></p> <ul style="list-style-type: none"> • P1 pupils will have their snack in class with their form teacher. 	<ul style="list-style-type: none"> • Parents/ guardians please pack healthy snacks like fruits, sandwiches, and water for your child/ ward.
	<p><u>11.15 am to 11.55 am</u></p> <ul style="list-style-type: none"> • P1 pupils will go to the hall to meet their P4 buddies. • P1 pupils will be led to canteen to have their meal at 11.55 am with their buddy. 	
	<p><u>12.00 pm to 12.25 pm [Lunch]</u></p> <ul style="list-style-type: none"> • P4 buddies will help their P1 buddies to get their buy meal and then eat together with them. • After their meal, the P4 buddies will bring the P1 pupils to show them around the school. • At 12.25 pm, the P4 buddies will bring the P1 pupils back to the hall. 	<ul style="list-style-type: none"> • Parents/guardians may drop by during lunch. However, please do not enter the barricaded area so as to allow their child/ ward to have their meal independently. • Label their water bottle and wallet with their name and class.

	<p><u>1.00 pm to 1.40 pm</u> <u>[Preparation for Dismissal]</u></p> <ul style="list-style-type: none"> • Pupils will be led to the hall to prepare them for dismissal at 1.45 pm. <p>Refer to location map of the 3 school gates for dismissal</p>	<ul style="list-style-type: none"> • P1 pupils will be dismissed 15 minutes earlier for first 2 days of school at <u>1.45 pm, 2 January, Tuesday and 3 January, Wednesday.</u> • P1 pupils who are going to be picked up by their parents/guardians will be led to Gates A, B or D as indicated on the coloured name tag. • Those taking school bus will be held in the hall and picked up by the bus driver at <u>2.00pm</u> (Tues, 2 Jan) and <u>2.30pm</u> (Wed, 3 Jan) • Those staying with ProTeach will be picked by the ProTeach staff. • From <u>4 January 2018, Thursday</u> onward, they will be dismissed at our normal school dismissal time together with the rest of the pupils: <p><u>Mon, Tues, Thurs & Fri</u> 2.00 pm</p> <p><u>Wed</u> 2.30pm</p>
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General information on Road Safety:

Parents/guardians who drive their child/ward to school can only drop him/her off at the designated drop-off point. Please do not park inside the school compound.

It is advisable to park at the nearby multi-storey carpark and walk your child/ward to school. Likewise, during school dismissal if you are picking up him/her up. Do not park along the main road or drive into the school compound.



Gate Opening Hours

For Gate A and Gate D (Pedestrians only)

Day	Time
Monday to Friday	7.00 am to 7.40 am
	1.45 pm to 2.20 pm
	3.45 pm to 4.15 pm (On day of remedial / supplementary class)

For Gate B (Pedestrians only)

Day	Time
Monday to Friday	6.30 am to 6.30 pm
Saturday	6.30 am to 12.30 pm

For Gate 1: One-way Access (Vehicle only)

Day	Time
Monday to Friday	6.00 am to 7.30 am
Saturday / School Holidays	Closed

For Gate 2: Two-way Access (Vehicle only)

Day	Time
Monday to Friday	6.00 am to 6.45 pm
Saturday	7.00 am to 12.30 pm