

**WELLINGTON PRIMARY SCHOOL
INFORMATION FOR P1 PARENTS/GUARDIANS 2018**

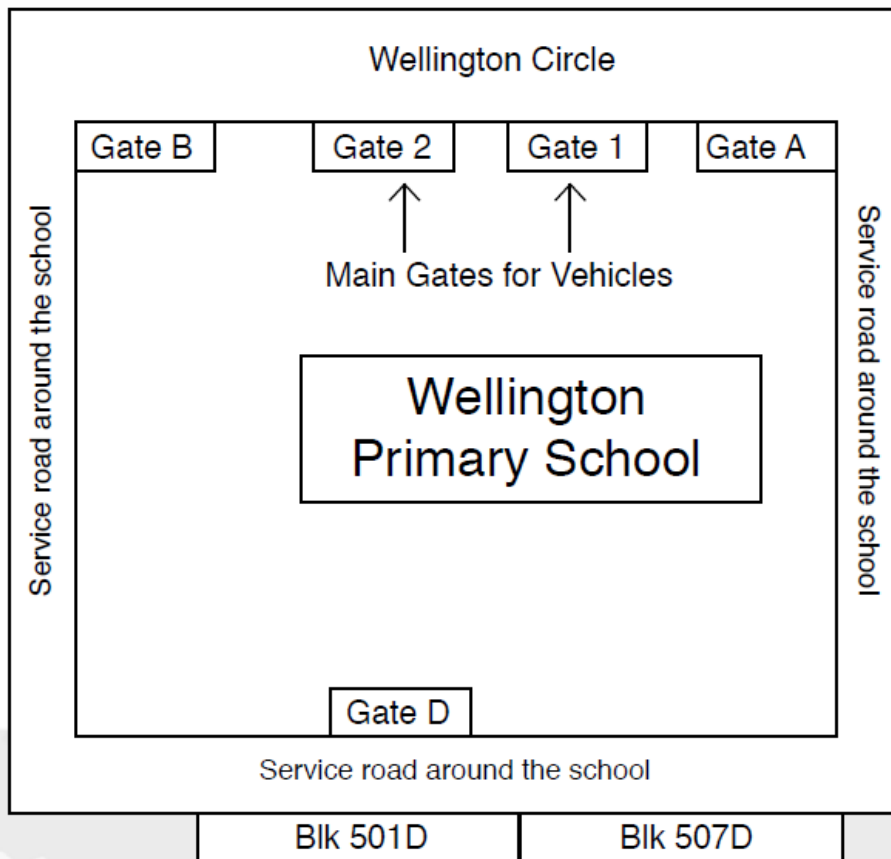
Date/Day	Key Activity for P1	Remarks
2 January 2018, Tuesday	<p><u>7.15 am to 7.30 am</u></p> <ul style="list-style-type: none"> P1 pupils to report to the school Hall above the canteen 	<ul style="list-style-type: none"> Parents/guardians to stand outside the barricaded area once they lead their child to the school hall.
3 January 2018, Wednesday	<ul style="list-style-type: none"> P1 pupils will sit according to their classes Attendance will be taken. 	<ul style="list-style-type: none"> Please ensure your child/ward wear the coloured name tag for easy identification every day. For those picking their own child/ward at dismissal, please indicate the gate's name e.g. Gate A, Gate B or Gate C (refer to location map of school gates below)
	<p><u>7.30 am to 7.40 am</u></p> <ul style="list-style-type: none"> P1 pupils, teachers and parents/guardians to get ready for flag-raising ceremony at 7.40 am. After flag-raising, P1 pupils will be led to their classroom. 	<ul style="list-style-type: none"> Parents/guardians will be invited for a sharing session by our school counsellors on the first day of school. No parents are allowed to stand outside your child's/ward's classroom or walk around the school or remain in the canteen.
	<p><u>9.45 am to 10.00 am [Snack Time]</u></p> <ul style="list-style-type: none"> P1 pupils will have their snack in class with their form teacher. 	<ul style="list-style-type: none"> Parents/ guardians please pack healthy snacks like fruits, sandwiches, and water for your child/ ward.
	<p><u>11.15 am to 11.55 am</u></p> <ul style="list-style-type: none"> P1 pupils will go to the hall to meet their P4 buddies. P1 pupils will be led to canteen to have their meal at 11.55 am with their buddy. 	
	<p><u>12.00 pm to 12.25 pm [Lunch]</u></p> <ul style="list-style-type: none"> P4 buddies will help their P1 buddies to get their buy meal and then eat together with them. After their meal, the P4 buddies will bring the P1 pupils to show them around the school. At 12.25 pm, the P4 buddies will bring the P1 pupils back to the hall. 	<ul style="list-style-type: none"> Parents/guardians may drop by during lunch. However, please do not enter the barricaded area so as to allow their child/ ward to have their meal independently. Label their water bottle and wallet with their name and class.

	<p><u>1.00 pm to 1.40 pm</u> <u>[Preparation for Dismissal]</u></p> <ul style="list-style-type: none"> • Pupils will be led to the hall to prepare them for dismissal at 1.45 pm. <p>Refer to location map of the 3 school gates for dismissal</p>	<ul style="list-style-type: none"> • P1 pupils will be dismissed 15 minutes earlier for first 2 days of school at <u>1.45 pm, 2 January, Tuesday and 3 January, Wednesday.</u> • P1 pupils who are going to be picked up by their parents/guardians will be led to Gates A, B or D as indicated on the coloured name tag. • Those taking school bus will be held in the hall and picked up by the bus driver at <u>2.00pm</u> (Tues, 2 Jan) and <u>2.30pm</u> (Wed, 3 Jan) • Those staying with ProTeach will be picked by the ProTeach staff. • From <u>4 January 2018, Thursday</u> onward, they will be dismissed at our normal school dismissal time together with the rest of the pupils: <p><u>Mon, Tues, Thurs & Fri</u> 2.00 pm</p> <p><u>Wed</u> 2.30pm</p>
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General information on Road Safety:

Parents/guardians who drive their child/ward to school can only drop him/her off at the designated drop-off point. Please do not park inside the school compound.

It is advisable to park at the nearby multi-storey carpark and walk your child/ward to school. Likewise, during school dismissal if you are picking up him/her up. Do not park along the main road or drive into the school compound.



Gate Opening Hours

For Gate A and Gate D (Pedestrians only)

Day	Time
Monday to Friday	7.00 am to 7.40 am
	1.45 pm to 2.20 pm
	3.45 pm to 4.15 pm (On day of remedial / supplementary class)

For Gate B (Pedestrians only)

Day	Time
Monday to Friday	6.30 am to 6.30 pm
Saturday	6.30 am to 12.30 pm

For Gate 1: One-way Access (Vehicle only)

Day	Time
Monday to Friday	6.00 am to 7.30 am
Saturday / School Holidays	Closed

For Gate 2: Two-way Access (Vehicle only)

Day	Time
Monday to Friday	6.00 am to 6.45 pm
Saturday	7.00 am to 12.30 pm